



Letter of Residence to be Used When the Person Seeking to Enroll a Student is Living with a District Resident

A person seeking to enroll a child should use this form as evidence of residency for Category A when he or she cannot produce a lease, purchase property agreement, or other similar document. (Category B documents will also be required to establish residency.) Proof of residency by the property holder is also required. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

To be completed and signed by the individual enrolling the student(s). Please Print.

Student Name(s)

Name of Individual Enrolling Student(s)

Relationship to Student(s)

Home Phone

Residence Street address

City

Zip Code

Signature of Individual Enrolling Student(s)

Date

To be completed and signed. By the individual who is responsible for the residence. Please Print.

Name of Individual Responsible for Residence

Phone Number

I'm responsible for this residence by: ___ Ownership ___ Lease ___ Other _____

Total number of: Persons living at this residence _____ Rooms in Residence _____ Bedrooms _____

State the reasons for this living arrangement, including your relationship to the individual enrolling the child.

Registration of a student who is not a resident is a fraudulent act. Any student found to have been fraudulently registered will be dropped from the attendance rolls immediately. Parents or guardians making a fraudulent registration will be subject to the payment of retroactive tuition.

I certify that this information is true and that the individuals named above are living in my residence on a full-time basis.

Signature of Individual Responsible for Residence

Date